



## **Partney Church of England Aided Primary School**

### **Job Description**

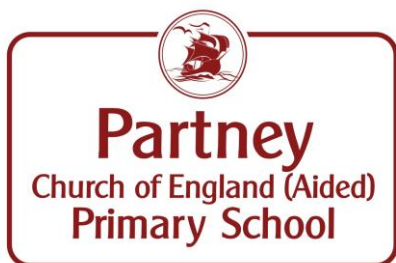
**Job title: Class Teacher (Full time)**

#### **Job Purpose**

- To teach a class of Key Stage Two pupils with possible occasional teaching of Key Stage One pupils.
- To plan, prepare, assess, record and report according to National Curriculum, Statutory requirements and Teachers Standards.
- To maintain the values and Christian Ethos of Partney Church of England School.

#### **Duties include:**

- To support initiatives decided by the Head Teacher and Governors.
- To plan appropriately to meet the needs and starting points of all pupils in a mixed year group class.
- To set clear targets and challenges based on prior attainment for pupils' learning.
- To be accountable for the progress and attainment of pupils taught.
- To provide a stimulating and engaging classroom where resources can be accessed appropriately by all pupils.
- To keep efficient records, communicating the progress and attainment of pupils both formally and informally.
- To maintain good order and discipline amongst pupils, in accordance with the school behaviour policy.
- To demonstrate adherence to school policies and teachers standards.
- To participate in meetings which relate to school improvement, CPD, curriculum, administration and organisation.
- To positively engage with the school staff appraisal cycle to ensure professional development.
- To communicate and co-operate with specialists from outside agencies.
- To lead, organise and direct support staff within the classroom.
- To communicate regularly and clearly with parents.



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## Person Specification

### Job title: Class Teacher (Full time)

Selection decisions will be based on the criteria outlined below.

At each stage of the process, an assessment will be made by the appointment panel to determine the extent to which the criteria have been met. When completing your application paperwork you should ensure that you address each of the selection criteria and provide supporting evidence of how you meet the criterion through reference to your work or relevant experience and assessed by evidence from application form.

Essential	Desirable
<b>Qualifications and Experience</b>	
<ul style="list-style-type: none"> <li>NQT or QTS status</li> <li>Experience of teaching in Key Stage One and Two</li> </ul>	<ul style="list-style-type: none"> <li>Experience of teaching in Mixed Age ability Class.</li> <li>Interest in moving towards a leadership role in the near future.</li> </ul>
<b>Safeguarding children</b>	
<ul style="list-style-type: none"> <li>Evidence of Current safeguarding training</li> <li>Enhanced DBS clearance</li> <li>Ability to demonstrate procedures to safeguarding and promoting the welfare of children.</li> <li>Maintain a safe and well—ordered school environment.</li> </ul>	
<b>Professional Qualities and Knowledge</b>	
<ul style="list-style-type: none"> <li>Have a sound understanding of the primary curriculum across Key Stage Two.</li> <li>Have a sound understanding of ‘assessing without levels’.</li> <li>Understanding of the appraisal cycle and engagement with professional development.</li> <li>Able to manage own workload and work to exasting deadlines.</li> <li>Able to provide effective marking and feedback for progression and recognise achievement.</li> <li>ICT literate including computer and tablet use.</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of the Curriculum in Key Stage One. E.g. phonics/EYFS experience</li> <li>Knowledge of collaborative working across schools.</li> <li>Experience of working with a digital based tracking system.</li> <li>A creative approach to planning for enrichment and additional learning activities.</li> </ul>

<b>Pupils and Staff</b>	
<ul style="list-style-type: none"> <li>• Evidence of creating an enriching classroom to optimise learning potential of a range of abilities.</li> <li>• Committed to high expectations of pupil attainment and behaviour.</li> <li>• Ability to build supportive professional relationships with colleagues.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of leading a subject area.</li> <li>• Experience at data preparation for reporting to HT and Governors on progress and attainment.</li> </ul>
<b>School Improvement</b>	
<ul style="list-style-type: none"> <li>• Evidence of improvement through challenge from Head teacher or Curriculum leaders, external advisors.</li> <li>• Understanding of the current Ofsted framework.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a peer review/collaborative system.</li> </ul>
<b>Church School</b>	
<ul style="list-style-type: none"> <li>• A commitment to uphold and promote the school's values and policies.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a Church of England School.</li> </ul>
<b>Personal Attributes</b>	
<ul style="list-style-type: none"> <li>• Ability to reflect.</li> <li>• To be an excellent communicator and have strong interpersonal skills.</li> <li>• To have a sense of humour!</li> </ul>	

**When applying for the position, please give evidence of your achievement of essential and desirable qualities.**