



Lincolnshire County Council

Partney Church of England (Aided) School

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Headteacher : Mrs Susan Kay

Monday 18th December

Dear Parents and Carers

Change in School timings before and after school

We are going to be changing some timings for before and after school very slightly, from January 3rd 2018. The reason for this is that we can no longer afford to staff the time before and after school to the same extent that we do at present.

In the mornings:

- School playground doors will be open from **8.45am to 8.55am**. A member of staff will be on the door to welcome in the children at 8.45am (A bit like we do when it is raining heavily etc, but 10 minutes later). Children should not be left alone on the playground before school.
- The back (playground) door will be closed at 8.55 am.
- Registration will take place between 8.55 and 9am. The children will be ready to work at 9am.
- Breakfast club will be from 7.30am until 8.45am. The price will remain at £2 until the end of the Summer when it will be reviewed.
- **If you need to arrive at School between 8.30 am and 8.45pm, there will be a discounted price for Breakfast Club of £1, (this will exclude breakfast).**
- Class 3 should come in as everyone else from 8.45am.

At the end of School:

- The official end of school is still 3.05pm.
- **All children** will be picked up from the classroom doors **NOT** the playground at 3.05pm. If they have not been collected by 3.15pm they will automatically go to Home2School Club.
- **When picking up children between 3.15 and 3.30pm from Home2School there will be a discounted charge of £1.**
- Between the end of school and the beginning of Home2School, if the classroom doors are closed, children can be collected from the Main entrance.
- After School Activity Clubs will start from 3.15pm and go on until 4.15pm.
- Home2School club will start at 3.15pm and end at 5.15pm. (This is a 15 minute earlier finish)

Many thanks for your continued support.

Yours sincerely

Sue Kay
Head Teacher