



Lincolnshire County Council

Partney Church of England (Aided) School

Maddison Lane, Partney, Spilsby, Lincs PE23 4PX

Tel/Fax: 01790 753319

www.partneyschool.co.uk

email : enquiries@partney.lincs.sch.uk

Headteacher : Mrs Susan Kay

14th June 2017

Dear Applicant

Thank you for enquiry about the Caretaker post at Partney Church of England Aided Primary School. I enclose our Mission Statement, an application form and a job description.

Should you wish to visit the school, please telephone the office and we will be happy to arrange to show you around.

The closing date for this position is Wednesday June 28th 2017 at noon. Electronic applications are welcome and will be acknowledged by return email, in school term time only. If you do not receive acknowledgement, please resubmit. Applications may also be sent by mail.

Short-listed applicants will be called for interview on Wednesday July 5th 2017, and notified of the decision by telephone later that day. This decision will be confirmed in writing shortly afterwards.

Please note if you do not receive an invitation to interview you will not be sent any further communication. Thank you very much for spending your time in applying to be part of our team.

Yours sincerely

Mrs Sue Kay
Head teacher