



Charging Policy

"We seek to develop the whole child within a Christian Ethos preparing them for a happy, healthy and fulfilled life ahead."

Reviewed: 28.06.2016

Date for Next Review: Summer 2017

1. Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. However, a voluntary donation may be asked for towards transport costs if involved or other expenses incurred.

2. Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution but have given permission for their children to take part. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as "optional extras". This list is not exhaustive:

- visits to museums
- sporting activities including swimming which require transport expenses
- visits to the theatre/pantomime
- residential trips
- musical events
- visits to farms/animal attractions

3. Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which enriches the curriculum and educational experience of the children, we do make a charge to cover the costs of board and lodging, travel expenses and entry fees. We do not charge for staff or educational materials. Families of children who cannot make a full payment may be supported at the Headteacher's discretion.

4. Swimming

4.1 The school organises swimming lessons for all children from Year 2 upwards. These take place in school time and are part of the National Curriculum. We ask parents to make a voluntary contribution towards the cost of providing this aspect of the curriculum. We inform parents when these lessons are to take place and the costs involved including the transport.

5. Outside organisations

5.1 Pupils taking part in activities out of school hours which are provided by outside agencies will be required to fund the activity fully.

6. Refunds

6.1 Where an activity is chargeable to the parent and the pupil has been unable to attend as a result of a School activity arranged for the same time, no charge will be made.

6.2 Where an activity is chargeable to the parent and the school has been previously informed of a change in time/date by an instructor/teacher and this is not communicated by the school to the parent, resulting in a missed lesson, no charge will be made.

6.3 Specific activities may have individual refund policies which will be made clear to parents at the time.