

Partney Church Of England Aided Primary School.

Full Board of Governors

- The committee will comprise of 12 governors as per the Instrument of Governance. Currently 7 Foundation Governors (including an Ex Officio Foundation Governor) 2 Parent Governors, 1 Local Authority Governors, 1 staff Governor and the Head Teacher.
- The Chair, Vice Chair and co-vice Chair of the Governors shall be elected each academic year.
- The meeting will need 7 governors in order to be quorate.
- The committee will meet six times a year and as otherwise required. Minutes of the meetings will be taken and retained

Terms of Reference

- To keep the 3 core functions of the governing body at the fore front of everything we do,
 - setting the strategic direction
 - holding the Head Teacher to account for improving the school
 - ensuring financial health, probity and value for money.
- To agree, by early autumn term, the programme of work and calendar of the meetings for the Governing Body and it's committees for the school year, based in known cycles of school improvement, financial management, staffing issues and communicating with parents.
- To monitor the progress of work being undertaken by committees and individuals.
- To consider recommendations made by committees with regard to the working of the Governing Body.
- To establish and keep under review a code of conduct for the Governing body.
- To establish and keep under review arrangements for the Governors visits to school.
- To be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the Head Teacher.
- To make recommendations to the governing Body to establish exceptional working arrangements where particular circumstances arise e.g. a working party to oversee the writing of the School Profile.

Full Board of Governors Policies and Documents

- Instrument of Governance
- Trust Deed
- Annual Planner, monitoring and evaluation.
- Mission statement
- Statutory Policies for Schools document

These terms of reference should be reviewed at the beginning of each academic year by all Governors. They can be altered after consultation with the all Governors when it is deemed appropriate.